

TRANSCRIPT REQUEST

Michigan Department of Corrections

***** NOTE *** - Please return this request form with the transcript**

TO:

NAME OF HIGH SCHOOL ✎

NAME OF GED CENTER OR ADULT ED CENTER ✎

CITY ✎

STATE ✎

PRISON SCHOOL INFO.

Date Request was Faxed from RGC

/ / **2004**

*(Request will be mailed to your
prison upon receipt)*

FAX NUMBER ✎

The following individual will be enrolled in our Adult Basic Education Program until such time it is determined that a high school diploma or GED has been obtained.

Student's Printed Name - First, M.I., Last

Inmate Number

Year Graduated/GED

Student's Signature

Social Security Number

Date of Birth

(Signing on this line authorizes release of records pertaining to your high school diploma, GED, or special education files)

Please review your records and send, fax, or email the following reports: High School Diploma/Transcripts, GED certificate, Special Education Records, including most recent IEPC, most recent MET, and all attached reports (psychological, social work, etc.)

Egeler Reception & Guidance Center - School Office
3855 Cooper Street - Jackson, Michigan 49201
517-780-7882 or 780-5804

FAX # 517-780-7871 or 780-5821

Email: klavonnj@michigan.gov or gornickj@michigan.gov

****Clearly state if he DID or DID NOT graduate!!****

Thank you for your assistance.

James Gornick
Egeler School Principal

Egeler Reception & Guidance Center
Educational History

Please read the following *BEFORE*** answering any of the questions:**

All claims of high school diploma's and/or GED's will be researched. The more accurate you are in your response, the better your chances are of being classified to a prison that is most suitable for your needs.

Prisoner Number _____ Date of Birth _____

Your Full Name (name used as student) _____

Have you ever been diagnosed as "Special Ed" or have you ever obtained
Special Educational Services? **YES** ☐ **NO** ☐

Do you have a **High School Diploma**? **YES** ☐ **NO** ☐

Have you PASSED **all five** **GED** tests? **YES** ☐ **NO** ☐

Have you taken ANY part of the 2002 **YES** ☐ **NO** ☐
version of the GED (Jan 1, 2002 to present)

→ If you answered "YES" to any question, turn this page
over and complete the TWO boxes.